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# **Privacy Notice**

NDS Electrical Services Ltd is committed to protecting and respecting your personal data and privacy.

# What Information we collect from you and why?

We may collect your name, address, email address and telephone number. This information may be collected by corresponding with us by phone, email or filling in the 'contact us' from on our website <a href="https://www.nds-electrical.co.uk">www.nds-electrical.co.uk</a>.

NDS Electrical Services Ltd collects and uses personal data on the basis that it is legitimate interests to do so to provide a service to its customers.

## Security and retention of your information:

We take the security of your personal date very seriously. We protect your data by using safeguards such as firewalls and password protection. We will only retain your information for as long as necessary for the purpose described in this privacy notice.

#### Who do we share your information with?

We will not share or sell your information with any third parties for their commercial or private use.

#### Other websites:

Our website contains links to other websites. This privacy notice only applies to our website. When you use a link to another website you should read the privacy policy of that site.

#### Contact us:

If you would like a copy of the information we hold about you or would like your information deleted from our records please contact us at <a href="mailto:info@nds-electrical.com">info@nds-electrical.com</a> or by post to NDS Electrical Services Ltd, 46 Edgeware Road, Portsmouth PO4 8PT.

### Changes to our Privacy Notice:

We may update this privacy notice from time to time. If we make significant changes we will let you know.

This privacy notice was last updated in May 2018.









